

College Council Meeting

September 8, 2017

Draft Minutes

College Council Members Present: Olive Scott, Phil King, Richard Shultes, Barbara DiCocco, Linda Cross, Anne Myers, Eric Stein, Kyle Meit

Members not present: Tracy Purcell, Susan Rightmyer

Guests: President, Marion Terenzio, Barbara Brabetz, Sue Zimmermann, Bonnie Martin, Wendy Gilman, Lois Goblet, Tara Winter, Mark Finney

Olive Scott called the meeting to order at 8:30 a.m. The meeting was live streamed

Olive Scott welcomed Kyle Meit, SGA president to the council.

Olive Scott asked for a motion to approve the minutes from May 10, 2017, Eric Stein made the motion, Linda Cross seconded and the motion carried.

Part I Information Sharing with On Campus Contingencies

President Update

Strategic Plan

Vision, Mission, Value Statement (hand out)

Faculty will vote on Strategic Plan in October

One goal—To sustain a thriving and effective college

Nine Objectives (hand out)

After faculty vote—Operational plan begins through cabinet

Facilities update (Bonnie Martin, power point presentation)

Capital Plan is now year to year vs. a five year plan

Received more money for critical maintenance and campus improvements

Developed an annual plan for five years

Current projects—

Electrical plan for 2 years—funded by a grant

Prentice off line for a year—grant funded project—out for bid

Bouck—renovations—out for bid

The Pitt—new eatery in Champlin—sharing space with culinary

Brickyard Point—outside improvements and a/c in conference room

Baseball field—new fence and dugouts

Pearson—lounges

Dix Hall—single user bathrooms

Bouck—athletic training room with single user locker room

Route 7 fencing—expanded

Carriage house—work on retail space

Dairy Processing—created in CEST

Upcoming—Knapp Hall student accounts/financial aid, beef barn floor, Brickyard point bathroom, Wheeler fermentation lab, Old Gym renovations

Energy

- Energy master plan—most of suggestions already in place
- Savings of about \$8,000 per year
- 2017-18 projects include more lighting changes and combined heat and power
- Solar array powers electricity to CEST
- Energy savings and improvements should have press releases
- Resurface tennis courts and prepare for commencement
- Keeping Porter and considering ideas for renovations

Enrollment—Tara Winter (hand out)

- Gains in out of state enrollment
- Degree completion programs helping enrollment
- Partnering with high school programs that fit our programs
- Articulation agreements continue
- Retention measures will begin
- Next council meeting will include data analysis for retention rate

Budget- Wendy Gilman (hand out)

- Letter to community explaining budget deficit and action plan
 - Revenue generating did well
 - Savings of \$800,000 in facilities
 - Used some reserves
- Excelsior—didn't see an increase in enrollment this year
 - 73,000 applicants
 - Last dollar in aid (everything else first)
 - Registrar and Financial aid offices did great job

Tap gap-

- Tap award \$5,500, Excelsior tuition \$6,470
- State reimburses the difference this year

2017-18 Budget-

- New process, still working on
- Created laptop and furniture fund from summer program
- \$40,000 from SUNY system administration for program needs
- Collective bargaining increase—CSEA settled, UUP next
 - Cost as much as \$400-\$500K per year
- Dr. Terenzio spoke with new chancellor about the costs

New Hires—Bonnie Martin will send council a list

Middle States report

- Good report, the college did well.
- Need to develop some policies
- Commended on new faculty and staff orientation, new faculty institute
- Four recommendations and three suggestions
 - Strategic Plan
 - Evaluation of Department Chairs/Program coordinators
 - Evaluation of adjunct faculty
 - General education assessment

ACT conference

- Dr. Terenzio was asked to be on a panel for Shared Governance

Faculty Governance—Barbara Brabetz (Hand out)

List of all Governance committees
Committee Chairs, progress of past year, goals for next
What committee is charged to do
Credit Hour Policy—currently using SUNY Policy
 Will be brought to faculty for discussion and then to vote
Computer based ballots—working on solution

Student Government- Kyle Meit

Hurricane relief fund raising
 Bucket program—32 buckets around campus
 Competition between residence halls
 May be raising funds for hurricane Irma
 SUNY sending a ship from Maritime full of supplies to TX
Blood Drive-
 146 units-above average
 Confident we are #1 in SUNY System for donations
Club Fair-
 Held yesterday
 Keeping track of who shows up—emphasis on recruitment
New project-
 Engaging the community and bringing people together
 Tying in with liberty bells and virtue

Foundation—Lois Goblet for Tim Purcell

Culinary Extravaganza
 Raised \$18,750 in sponsorship
 122 RSVP's so far
 Text to give will go towards Canine Program
 On October 13th

Alumni—Mark Finney

Held two alumni mixers
 One in Seneca Falls
 One at Hazlitt Winery

Part II Council report

Chairs Report

Olive commented on the beautiful exhibits SUNY Cobleskill had at the State Fair and The terrific job Mark Finney did staffing the exhibit. "A great representative for the College.
Reported the Orientation meeting for Council member this summer was very helpful.

ACT attending
Olive Scott
Anne Myers
Marion Terenzio
New Chancellor plans to attend.

Naming Policy-

President Terenzio will appoint a committee to create a process for the implementation of the Naming Policy.

Phil King will represent the Council on the committee

Foundation Board—Table until next meeting

Election of new Vice President and Secretary

Phil King nominated Eric Stein
Linda Cross seconded

Anne Myers nominated Rich Shultes
Eric Stein seconded

Approval of Advisory Committee members for Agriculture Engineering Technology

Linda Cross made a motion to approve

Barb DiCocco seconded

Discussion involved members to represent John Deere.

John Deere has their own advisory committee

Motion carried

Sue Zimmermann will follow up with notices to Council members regarding advisory committee meetings.

Eric Stein made a motion to go into executive session

Barb DiCocco seconded, motion carried.

Meeting finished 10:14 and went into executive session.

Executive session concluded at 10:39

Richard Shultes made a motion to adjourn the meeting, Eric Stein seconded, motion carried and meeting was adjourned at 10:39

Minutes respectfully submitted by Irene Loucks