How to Submit a Paper to a Moodle TurnItIn Dropbox

1. Begin by locating your course that needs a TurnItIn submission. The following image is what you will see when you have an assignment that needs to be submitted using TurnItIn.

     Test

2. After clicking the TurnItIn icon, a screen will display as shown below. Click the icon next to "Submit Paper".
3. If it is your first time using TurnItIn, you might have to agree to the TurnItIn User Agreement before being able to upload files. Once you are finished reading through the agreement click "I agree – Continue".

4. You can now choose and upload files to the drop box the same way you would for a regular assignment drop box.

5. The Submission Title needs to be as simple and short as possible. If you make it long and add extra characters, it will give error messages when trying to submit the paper.

    Good Example: Paper1

    Bad Example: Assignment_Paper_1

For help with submitting your assignment to TurnItIn please email Moodle@cobleskill.edu.