

# SUNY Cobleskill

## FFCS 101- Foundations for College Success

Semester Year

Class Location:      Class Time:

**Instructor:**

**Office Location:**

**Office Hours:**

**Phone:**

**Email:**

**No textbooks are required for this class; required material is available on Moodle.**

### 1. COURSE DESCRIPTION

#### Official College Catalogue Course Description:

##### **FFCS 101 | Foundation for College Success**

The Foundation for College Success course focuses on first-year students as they transition from their high school or post high school experience to the college experience. Through a variety of comprehensive curricular and co-curricular initiatives, students will develop the skills and attitudes necessary to maximize their academic success. This experience will also familiarize students with campus resources and how to use them; will foster development of positive relationships between and among students, faculty, staff, and administrators; will introduce students to the processes of academic and career planning; and will prepare students to become life-long learners, responsible citizens, and effective leaders. This course is required of all incoming first-year students, so course withdrawal is not permitted; a passing grade is required for graduation. [Fall, Spring] [1 credit] [2 contact hours]

#### In regular terms:

Welcome! I look forward to the opportunity to work with you this semester. Through this course you will be introduced to, and asked to evaluate, information related to your success as a college student. You will complete assignments intended to promote your success in this course and beyond. I will be here to encourage and to support you as you make the transition to college. You will be introduced to college resources and skills that will help you succeed this year and throughout your college career. The assignments and grades will be available on Moodle, the college's Learning Management System (LMS).

## 2. COURSE GOALS AND LEARNING OUTCOMES

Upon successful completion of this course, you will be able to:

1. Identify and critically evaluate information related to success in college.
2. Demonstrate and apply skills associated with strategic learning (notetaking, organization, reading, writing, speaking, listening, problem solving, taking exams).
3. Demonstrate an understanding of the advisement process and the roles of students and faculty.
4. Develop a GPS (Goals for Personal Success) plan.
5. Demonstrate an understanding of how to access student support services on campus.
6. Implement personal management skills.

## 3. CLASS POLICIES

To get the most out of this course—and your college experience as a whole—you must attend class and complete all assignments on time. You may not withdraw from the course and must earn a passing grade to satisfy the requirement for graduation. **This means that, if you do not pass this course, you will have to repeat it.** You need to demonstrate a commitment to your success and encourage others to do the same. You need to attend the course at the regularly scheduled class meeting times and participate in the designated class activities. Participation may also include such tasks as posting on discussion boards, responding to others' posts, contributing to team meetings, or submitting assignments. Students should notify their instructor if there are circumstances that limit their ability to participate.

## 4. COLLEGE POLICIES

All students are expected to adhere to the campus' "Social Distancing and Face Covering Policy" Students attending classes on the SUNY Cobleskill campus must wear a face covering at all times during class. Refusal to wear a face mask will result in removal from the class for that day and an absence will be recorded. Repeated violations of campus policy will result in disciplinary action and possible removal from the course.

### **Student Responsibilities**

This course outline is a significant document in the student's educational process. It is the student's responsibility to be aware of and be compliant with the course information and requirements. Faculty are expected to follow the course outline and to notify students of any changes in advance. Students are expected to respect the educational environment, including online environments, as established by the faculty member. All members of the campus community are expected to demonstrate respect for the rights and responsibilities of others and to abide by campus policies related to health and safety.

## **Academic Integrity**

Students are expected to practice an ethic of academic honesty. Students will not participate, directly or indirectly, in any practice that could be construed as academic dishonesty (such as presenting others' work as one's own, whether it be through copying a test, bringing in notes for an exam, or handing in papers either written by others or copied from sources, written or spoken, which are not acknowledged in the text). Students will also discourage academic dishonesty in the actions of fellow students and report occurrences of academic dishonesty to their instructors or to the deans of schools in which their courses are housed. See Academic Policy 5.5 for definitions, penalties, procedures, and appeals: <https://www.cobleskill.edu/academics/academic-policies/section-e.aspx>

## **Support Services**

### a. Students with Disabilities

SUNY Cobleskill strives to make all learning experiences as accessible as possible. Students who anticipate or experience academic barriers due to a disability, please contact Wendi Richards. Students are encouraged to register with AccessABILITY Resources to establish reasonable accommodations. After registration, make arrangements with Wendi as soon as possible to discuss accommodations. Wendi Richards, [richarwa@cobleskill.edu](mailto:richarwa@cobleskill.edu) or 518-255-5870.

Information regarding the process for seeking medical or religious exemptions for vaccinations may be found here: <https://www.cobleskill.edu/fall2021plan/pdf/Vaccine-Exemptions-Page.pdf>

For additional information, please visit:

<https://www.cobleskill.edu/academics/educational-support-services/accessability-resources/index.aspx>

### b. Tutoring

Educational Support Services (CASE) will provide tutoring support through MOODLE and NetTutor (<https://www.nettutor.com/>). NetTutor is an online, live tutoring service that is available to students on demand seven days per week over a twenty-four hour period.

The ESS MOODLE tutoring page is dedicated to providing additional tutoring support primarily for specific courses in AGEN and ANSC but may include additional identified courses not offered by NetTutor on demand. Please utilize the link below for more information:

<https://www.cobleskill.edu/academics/educational-support-services/case/tutoring/index.aspx>

Students can also request a tutor if one is not listed on the tutor schedules through the following link:

<https://www.cobleskill.edu/academics/educational-support-services/case/request-tutor.aspx>

## **5. GRADING**

Each quarter will be graded based on your satisfactory completion of the class assignments, a midterm

exam, and class participation. Each assignment will be graded based on a scale from 0-5 and will be graded using a rubric. The midterm is also out of 5 points.

Total points allotted for FFCS assignments max out at 70pts (14 total assignments/participation/activities x 5 pts). Each activity/assignment will earn a maximum score of 5 points. Here is the breakdown of how the totalsum of points translate to letter grades by the end of FFCS:

70-58 = A  
 57-46 = B  
 45-34 = C  
 33-22 = D  
 21-0 = F

**What Does A Grade Mean? (Good reference guide for all of your classes)**

(Adapted from [http://www.tru.ca/admreg/academicrecords/grade\\_point\\_average.html](http://www.tru.ca/admreg/academicrecords/grade_point_average.html))

Letter Grade	Numerical Grade	Grade Points (GPA)	Letter Grade Description
A	92.1 or higher	4.00	Excellent. Superior performance showing comprehensive, in-depth understanding of subject matter. Demonstrates initiative and fluency of expression.
A-	89.5-92.0	3.67	
B+	86.9-89.4	3.33	Very Good. Clearly above average performance with knowledge of principles and facts generally complete and with no serious deficiencies.
B	82.1-86.8	3.00	
B-	79.5-82.0	2.67	
C+	76.9-79.4	2.33	Satisfactory. Basic understanding with knowledge of principles and facts at least adequate to communicate intelligently in the discipline.
C	72.1-76.8	2.00	
C-*	69.5-72.0	1.67	Pass. Some understanding of principles and facts but with definite deficiencies. *Some programs do not accept less than a C to satisfy requirements; check the college catalogue.
D+	66.9-69.4	1.33	
D	59.5-66.8	1.00	Minimal Pass. A passing grade indicating marginal performance. Student not likely to succeed in subsequent courses in the subject.
F	Less than 59.5	0.00	Unsatisfactory. Fail. Knowledge of principles and facts is fragmentary, or student has failed to complete substantive course requirements.
I	--	0.00	Incomplete
S			Satisfactory
U			Unsatisfactory
W			Withdrawal

6. **COURSE OUTLINE** (subject to change)

Quarter 1- Academic Success

Week 1 - Campus Resources

Week 2 – Technology Information

Week 3 - Academic Skills Strengthening

Quarter 2- Personal and Community Success

Week 4 - Diversity, Equity, and Inclusion

Week 5 - Campus Safety, and Wellness

Week 6 - Mid-Term Exam

Quarter 3- Degree Planning Success

Week 7 - Introduction to Goals for Personal Success (GPS) Plan

Week 8 - Degreeworks

Week 9 - Mid-Term Grades and Course Registration

Quarter 4- Future Planning Success

Week 10 - Academic Plan

Week 11 - Career Planning

Week 12 - Investing in Your Future

**NOTE:** FFCS is a 12-week course, so we will end before the traditional courses. This schedule is tentative and will need to accommodate any changes in calendar or instruction as determined by the college overall.