



## Request for Diploma Replacement

\_\_\_\_\_  
*First Name*

\_\_\_\_\_  
*Last Name*

\_\_\_\_\_  
*Middle Name*

\_\_\_\_\_  
*Former Name (if applicable)*

\_\_\_\_\_  
*Cell Phone Number*

\_\_\_\_\_  
*Student ID # or SSN*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*Degree(s) on diploma(s) being replaced*

\_\_\_\_\_  
*Year Degree(s) Earned*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Email Address*

**Diploma Type:**

Printed Diploma

E-Diploma (Electronic Emailed Diploma)

### For E-Diplomas:

An e-diploma will be issued to the email address provided above. Please note that there is no charge to request an electronic copy of the diploma. If only requesting an e-diploma, you may email this form to [Registrar@Cobleskill.edu](mailto:Registrar@Cobleskill.edu).

### For Printed Diplomas:

Please fill out the information below to receive a printed diploma. The \$30 replacement fee must be paid before the diploma can be issued.

Mail Diploma to:

\_\_\_\_\_  
*Mailing Address (Street)*

\_\_\_\_\_  
*Mailing Address (City, State, Zip)*

\$30 Payment by:

Check or Money Order

Made payable to:

*SUNY Cobleskill*

Note on check:

*Diploma Replacement*

Credit Card

Please call Student Accounts at

(518)255-5539 to pay via credit card

and note the payment date for us to

verify \_\_\_\_\_

Mail form and payment to: SUNY Cobleskill Ag & Tech

Student Accounts Office

Knapp Hall 118A

Cobleskill, NY 12043

*For Office Use Only*

Request Received Date: \_\_\_\_\_

Diploma(s) Ordered: \_\_\_\_\_