





**SUNY COBLESKILL  
AG & TECH**

## **GRADUATION APPLICATION**

### **Important Information Regarding the Graduation Application Requirements and Graduation Procedures**

Students should familiarize themselves with the specific requirements for their program and be familiar with the requirements for graduation as outlined in Academic Policies.

After final grades have been processed all students who applied for their degree will be reviewed. After review, any student who has not met all degree requirements will be notified of the deficiency via the email provided on this form. **If a student has not met the degree requirements for the semester in which they have applied, their application will be re-evaluated after the conclusion of the subsequent semester.**

Students are ultimately responsible for ensuring that all degree requirements have been fulfilled. Course requirements for programs are specified in the degree audit. A student may complete his/her degree at the end of the fall, spring, summer, or winter semesters. SUNY Cobleskill Ag & Tech confers degrees in each of these semesters, but has only a spring commencement ceremony.

All holds must be satisfied before a diploma will be released.

Transfer credits- Students expecting to have transfer credit count towards graduation should have all transcripts on file and credits posted before graduation.

#### **Graduation Fee (effective Fall 2025)**

The Graduation Fee is a one-time fee billed in the semester the student graduates. The \$75 fee covers the cost of degree evaluations, the diploma, diploma cover and ceremony. Students participating in the Commencement ceremony must pay the College Store for the purchase cost of commencement apparel.

#### **Graduation Policy Information**

##### **11.19 Participation in Graduation Ceremony**

All candidates *who apply and are certified as enrolled in course work to meet all degree requirements* identified for graduation by the registrar may participate in the graduation ceremony. A candidate for May graduation is an associate degree student who *will have completed all course requirements in their area or a Bachelor degree student who will have completed all course requirements. The only exceptions will be for Bachelors degree students missing a summer degree internship or for students in an associate degree program which, by design, requires a summer internship.* (Effective Fall 2011 – updated 3/11)

*Students who have met all degree requirements the previous summer or fall semesters prior to May graduation must also apply for graduation and indicate their intention to participate in the May graduation ceremony. Disclaimers will be printed in the graduation program, indicating names listed are of candidates for the degree, subject to certification of having met all degree requirements. Certification of those degree requirements will be completed by June 1. Diplomas will be mailed to all successful graduates who have applied for graduation.*

*11.20 Students are required to apply for graduation in the semester prior to the anticipated degree completion. Students must apply by the dates established by the Registrar's Office. Students who do not apply will not be allowed to participate in the graduation ceremony (See 11.19). (Effective Fall 2011 – updated 3/11)*